



COOL CAPS INDUSTRIES LIMITED

Regd. Office : 23, Sarat Bose Road, 1st Floor, Suite - 1C, Kolkata - 700 020, W.B., India
Ph. : 033 4070 3238, E-mail : accounts@coolcapsindustries.in / cs@coolcapsindustries.in
CIN : L27101WB2015PLC208523

To,
The Board of Directors
Cool Caps Industries Limited

NOTICE CALLING BOARD MEETING

Dear Sir,

This is to inform you that a meeting of the Board of Directors is scheduled to be held as per details given below:

Day and Date	Thursday, 18 th Day of January, 2024
Venue	23 Sarat Bose Road, Flat No. 1C, 1 st Floor, Kolkata WB 700020 IN
Time	02:30 P.M.

Agenda of the Business to be transacted at the Meeting proposed to be presented for approval of the Board are enclosed herewith.

You are requested to make it convenient to attend the meeting.

Yours Faithfully,

On the behalf of the board of directors of
Cool Caps Industries Limited



Arijit Ghosh
(Company Secretary and Compliance Officer)

Date: 12.01.2024

Place: Kolkata



COOL CAPS INDUSTRIES LIMITED

Regd. Office : 23, Sarat Bose Road, 1st Floor, Suite - 1C, Kolkata - 700 020, W.B., India
Ph. : 033 4070 3238, E-mail : accounts@coolcapsindustries.in / cs@coolcapsindustries.in
CIN : L27101WB2015PLC208523

Agenda of the meeting of board of directors to be held on Thursday, 18th Day of January, 2024 at 02:30 P.M:

1. To elect the Chairman;
2. Ascertaining the Quorum of the Meeting;
3. To Grant Leave of Absence;
4. To confirm and take note of the Minutes of the previous Board Meeting;
5. To approve the proposal of change of signatories with the bank accounts with HDFC Bank Ltd;
6. To approve the proposal of change of signatories with the bank accounts with Punjab National Bank (PNB);
7. To consider, approve and adoption of the Audited Financial Statements for the period ended 30th September, 2023;
8. Any other business with the permission of the chairman.

On the behalf of the board of directors of
Cool Caps Industries Limited



Arijit Ghosh
(Company Secretary and Compliance Officer)

Date: 12.01.2024
Place: Kolkata